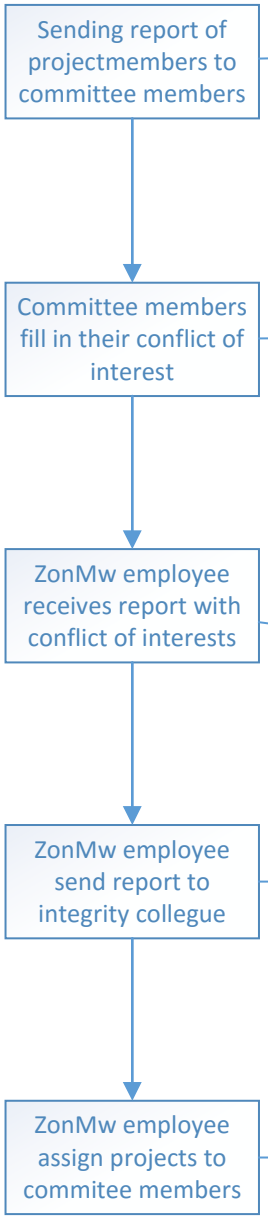
Global proces

1.Conflict of interest:
Committee review



The report contains: Projectid, title, full name of projectmember, role, organisation

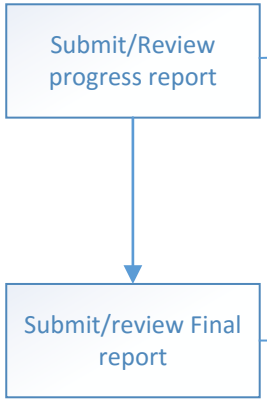
1.Committee members take a look at the report and make clear if they have a conflict of interest. 2. They do so by selecting which type of conflict they have. See the mail with the different types of interest that are possible 3. They only have to adress their conflict of intrests with the main applicant and the co-applicant

The zonmw employee receives the conflict of interest forms of all the individual committee members and makes a report of all the conflict of interests of the committee members per application. This is a committee meeting document

Integrity collegue has to approve the report whether the of conflict of interests is acceptable or not.

ZonMw employee assign the projects to the committee members.
Every project is reviewed by 2* committee members. Every committee member reviews the same amount of projectideas.
(* during the application phase the applications are reviewed by 3 committeemembers. 1 committee member is added to the 2 who reviewed the projectidea)

2. Monitoring



After x months (depends on duration of the project) the projectleader submits a progress report. ZonMw employee has to approve the report. If not, an extra report can be requested after 6 months.

After completion of the project, a final report will be submitted. ZonMw employee reviews the final report. After approval the last 20% of the grant will be paid.